CIVHC Data Management Vendor Request for Proposal Bidder's Conference

Wednesday, October 30th, 2024
12:00-1:00pm MT

Housekeeping

- All lines are muted

- Please ask questions in the Chat box

- Webinar is being recorded

- Slides and a link to the recording will be posted here: https://civhc.org/co-apcd-data-manager-request-for-proposal/

Bidder's Conference Agenda

1. Introductions (5 mins)

2. Overview of CIVHC (10 mins)

3. Overview of RFP (30 mins)

   1. What we're looking for
   2. Domains
   3. Response requirements
   4. Procurement schedule

4. Bidder Q & A (15 mins)

Overview of CIVHC

Our Mission

To equip partners and communities in Colorado and across the nation with the resources, services and unbiased data needed to improve health and health care.

Our Vision

Everyone has the opportunity to be healthy and has access to equitable, affordable, high-quality health care.

We Are

- Non-profit
- Independent and objective
- Service-oriented

Who We Serve

Change Agents

Individuals, communities, or organizations working to lower costs, improve care, and make Colorado healthier.

Clinicians

Hospitals

Government

Consumers

Employers

Researchers

Health Plans

Non-Profits

How We Inform

Public CO APCD Data

Identify opportunities for improvement and track trends through interactive reports and publications

Non-Public CO APCD Data

License data from the most comprehensive claims database in CO to address specific project and research needs

Community Services

Administration of the CO APCD, program evaluation, research, and partnership to support success at a local level

What's in the CO APCD

1.1+ Billion Claims (2013-2023)

49 Commercial Payers* + Medicaid & Medicare (FFS and Advantage)

Trend information (2013-Present)

74% of Covered Lives (medical only, 2022)

5.6+ Million Lives*, Including 1M (50%) of self-insured

*Reflects calendar year 2023 payers only

What's not in the CO APCD

Federal Programs - VA, Tricare, Indian Health Services

Uninsured and self-pay claims

Majority of ERISA-based self-insured employers

Overview of the RFP

What We're Looking For

The selected Data Management Vendor (DMV) must demonstrate the capacity to work collaboratively and efficiently with the CIVHC team and bring a successful track record of:

- Data management innovation
- Driving towards streamlined and efficient structures and processes
- Readiness to take on new methods of data ingestion, enhancements and linkages
- Innovative, contemporary, and scalable data architecture solutions

Core Bidder Requirements

Core requirements for the DMV include:

- Protect individual privacy while striving for broadest possible uses
- Engage CIVHC's Data User Community and keep them informed
- Work with data submitters and providers
- Drive sustainability via CO APCD data products
- Strive for accurate, credible and timely data
- Build and maintain transparency
- Provide a unified vendor experience

RFP Domains

Domain 1: Data Collection, Quality, Processing and Enhancements

Responsible for processes associated with collection, review, and processing of monthly claims data collection and annual nonclaims payment files.

Domain 2: Identity Management

Responsible for the processes that reliably and consistently create a uniform record for each person in the CO APCD.

Domain 3: Enclave, Data Marts and Data Access

Responsible for the environment in which CIVHC staff will access and use the files and data extracts, the provisioning of data extracts for approved clients, and collaborating with CIVHC to produce deliverables.

Operational Service Requirements

- **Privacy and Security**: The technical, administrative, operational and structural requirements of the data management platform.

- **Technical Support and Training**: The functions and activities needed to support data users with documentation and access.

- **Project Management**: The work to coordinate task completion with CIVHC staff and manage cross-team/cross vendor collaboration, integration and coordination.

- **Transition Services**: The responsibilities in the first year of the contract to coordinate and collaborate with the Legacy DMV to ensure uninterrupted data collection, production and access.

Procurement Schedule

Schedule of RFP Events	Date
RFP Issue Date	October 9th, 2024
Question Period Opens	October 9th, 2024
Pre-Response Informational Webinar (Bidder's Conference)	October 30th, 2024, at 12pm MT
Question Period Closes	November 15th, 2024
Nonbinding Intent to Bid Due	November 22nd, 2024
Bidder-Submitted Questions and Answers Available	December 5th, 2024
Proposals Due	January 15th, 2025
Anticipated Bidder Demonstrations	Mid-February through Early March 2025
Anticipated Contract Start	July 1st, 2025

Response Requirements

Proposals must adhere to the following order and page limits:

Proposal Organization and Page Limits			
Section	**Ref #**	**Item**	**Page Limit**
Technical Proposal	4.3	Cover Page	--
	4.4	Cover Letter & Acceptance of Standard Contract Terms and Conditions	--
	4.5	Executive Summary	2
	4.6	Small, Minority, Women-Owned, or Disadvantaged Businesses	1
	4.7	Response to Minimum Bidder Qualifications	4
	4.8	Bidder's History and Structure	2
	4.9	Experience in State Health Data Projects	3
	4.10	Narrative Response to Domains and Operational Services Requirements*	27
	4.11	Project Plan and Timeline#	3
	4.12	Transition Plan and Timeline#	3
	4.13	Potential Risks/Mitigation Strategies	2
	4.14	Key Personnel*	3
	4.15	Future/Optional Services	4
	4.16	References*	
Cost Proposal	4.17.1	Budget Narrative*	3
	4.17.2	Staffing Worksheet*	
	4.17.3	Cost Proposal Forms, including Proposed Payment/Pricing Model*	

Response Requirements

Proposals must include the following attachments, submitted with the narrative:

Attachments to Narrative	
A	Bidder's Data Model (graphic)
B	Bidder's Project Plan – Full Operations
C	Bidder's Project Plan -- Transition
D	Organization Charts: Leadership Team and Project Structure
E	Resumes for Key Personnel
F	Worksheet file: "Bidders Attachments to RFP" (submit as separate file)

Response Submission Date

Responses must be emailed to CIVHC DataVendorRFP@civhc.org no later than 5:00pm MT on January 15th, 2025.

For more information on proposal submission and formatting requirements, please refer to Section 4 of the RFP.

Questions and More Information

Please submit all questions via email to DataVendorRFP@CIVHC.org.

Questions must be submitted in writing using the Question Submission Form provided in the Pre-Bid Forms no later than 5pm MT on November 15th, 2024.

Emails must have "Questions Regarding Data Management Vendor RFP" in subject line.

For more information on the RFP and links to this webinar recording and slides, please visit: https://civhc.org/co-apcd-data-manager-request-for-proposal/

Bidder Q&A