



Center for Improving Value in Health Care (CIVHC) Job Announcement

Position Title: Sr. Program Manager, APCD Innovation
Reports To: Vice President, Research, Partnerships, and Innovation
Job Classification: Exempt, Full-time
Location: Hybrid, (1) day per week in office, located in Glendale, CO
Salary Range: \$90,000 - \$105,000, annually

About Us:

The Center for Improving Value in Health Care (CIVHC) is an independent non-profit that equips partners and communities in Colorado and across the nation with the resources, services and unbiased data needed to improve health and health care. As the designated administrator of Colorado's All Payer Claims Database (CO APCD), CIVHC oversees the collection of health care claims from Colorado's public and private health care insurers and uses that information to promote price transparency, inform policy, advance health equity, conduct research, and much more. We are objective, solution-oriented, and maintain the highest integrity in the work we do.

The Opportunity:

The Sr. Program Manager, APCD Innovation will be a part of CIVHC's Research, Partnerships, and Innovation (RPI) team, reporting directly to the Vice President of RPI. This position will be responsible for driving the planning and execution of CIVHC's Multi-State Data Initiative (MSDI) program and serve as the main point of contact for state governments seeking to initiate or enhance All Payer Claims Database (APCD) efforts.

The MSDI is an initiative that will bring together states with robust APCDs to create a consolidated dataset based on nationally accepted state APCD data standards. We are currently demonstrating the ability to integrate APCD data across states, both from a technical and regulatory perspective.

This position will be primarily responsible for developing the MSDI program's near-, mid-, and long-term product strategy, business plan, and financial sustainability strategy. The primary responsibility of this role will be to secure investment funding to support the MSDI effort. This position will also focus on the project management and execution of the product evolution and development, in collaboration with CIVHC's Data Operations Department. The Sr. Program Manager, APCD Innovation plays a key role in shaping CIVHC's strategy in assisting APCD efforts in multiple states, including through engagement with the MSDI.

Responsibilities:

- Fundraising to support MSDI product development with federal, state, and philanthropic organizations.
- Partnering with CIVHC's and the MSDI program's technical leaders to map out product development over several years.
- Business strategy development for near and long-term MSDI product development, to include but not limited to business plan development, organizational development to support execution of the MSDI program, creating MSDI governance, and securing funding for the launch of this new product.
- Generating multi-year budgets for MSDI and other projects.

- Building and strengthening relationships with MSDI leaders and state government officials and influential stakeholders through outreach and understanding of their APCD-specific needs.
- Serve as a member of the CIVHC senior leadership team.
- Work collaboratively with Chief Executive Officer, VP of RPI, and other CIVHC leaders to deliver strategies and programs, specifically the development and execution of Colorado state-level, multi-stakeholder efforts.
- Supervise and coordinate across multiple projects, providing supervision in a matrixed environment to project managers, maintaining open lines of communication with key state officials, project leads and stakeholders.
- Gather information about individual state needs related to APCD operations, including data governance, data intake, data quality, stakeholder engagement, data products and services in support of product and service development.
- Represent CIVHC at local and national conferences, expanding stakeholder understanding of APCD solutions.
- Build effective, long-term relationships through virtual, phone and in-person communications and meetings.

Minimum Qualifications:

- Bachelor's degree in business, public health, public policy, statistics, or related field of study, or a 5-year combination of education and/or experience.
- Experience securing funding from federal/state agencies, philanthropic organizations, and others.
- 7 years of experience working with, or within a healthcare system, state agency focused on health care, health insurance, or public health.
- Program/project management experience.
- Demonstrated ability to develop, collaborate on, and execute strategic plans with multiple stakeholders and deadlines.
- Basic understanding of big data structure and requirements for analytics.
- An understanding of health care cost and quality metrics.
- Professional outreach and communication at the C-suite level, with government officials, philanthropic leaders, researchers, and other diverse stakeholders.
- Experience successfully building relationships in a wide variety of political landscapes.
- Professional level presenting, reading, speaking, writing, and interpreting instructions in English.

Preferred Qualifications:

- Master's degree in related field
- Product management/development experience
- Familiar with claims data, data analytics, coding, and related tools.
- Experience working with researchers and health policy experts.
- Understanding of data privacy and security requirements and HIPAA

Working Environment:

This position is based in Denver, Colorado and only applicants that live within commuting distance to Denver will be considered for this role. Limited relocation assistance may be available for out of state candidates. CIVHC operates in a hybrid work environment with a requirement of at least one day a week in the office.

This position involves long-term sitting, compute /desk work, some walking and standing, minimal light lifting, in an office environment. Virtual, phone, and in-person communication. Some travel will be required (<10%).

Perks & Benefits:

- 403(b) Retirement plan
- Comprehensive healthcare, dental, and vision plans
- Dependent Care Flexible Spending Account options
- Employer paid life insurance
- Short- and long-term disability
- Nine paid holidays per year plus generous personal time off
- Flexible schedules, work-from-home options, and an employee wellness program.
- Professional development opportunities and an on-site workout facility.
- Position may qualify for Public Service Loan Forgiveness Program. For more information, go to: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>
- Company-paid parking and more!

How to Apply:

Please send your cover letter and resume to careers@civhc.org with the job title and your name in the subject line to be considered. Only those selected for an interview will be contacted. Join us in reshaping the future of healthcare!

Limitations and Disclaimer:

The above job announcement is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for the position.