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# Colorado All Payer Claims Database Rule Change Process

(Based on Deadlines and Meeting Dates for Dept. of Health Care Policy and Financing (HCPF) Executive Director Rules)

| Rule Filed with HCPF   | HCPF Submits Notice of Rulemaking  | HCPF Public Rule Review Meeting  | Final draft submitted to Executive Director   | HCPF Executive Director Hearing   | HCPF files Final Rule   | Rule Effective Date  |
|--|--|--|---|---|---|--|
| <ul style="list-style-type: none"> <li>• Prior to submitting proposed Rule CIVHC shares proposed changes with submitters to the CO APCD through payer connect calls. CIVHC gathers feedback from submitters and stakeholders and addresses questions and concerns.</li> <li>• CIVHC submits a proposed Rule and Data Submission Guide (DSG) version update.</li> </ul> | <ul style="list-style-type: none"> <li>• Coordinator submits a notice of Rulemaking to the Secretary of State and meeting times are posted on the <a href="#">Department's website</a>.</li> </ul> | <p><b>*NOTE: All concerns by health plan submitters or other stakeholders are requested at this time to be considered in the final draft of the proposed Rule.</b></p> <ul style="list-style-type: none"> <li>• HCPF holds a Public Review Meeting to hear feedback from submitters and stakeholders.</li> <li>• CIVHC and HCPF collaborate to address questions and concerns raised.</li> </ul> | <ul style="list-style-type: none"> <li>• Based on feedback from submitters and stakeholders, CIVHC submits the final draft of the proposed Rule to HCPF.</li> <li>• The Executive Director reviews the final proposed Rule packet (Rule, DSG, stakeholder comment summary, etc.)</li> </ul> | <ul style="list-style-type: none"> <li>• Executive Director hears testimony about the proposed Rule.</li> <li>• Executive Director approves the proposed Rule or requests modifications to approve the Rule.</li> </ul> | <ul style="list-style-type: none"> <li>• HCPF Coordinator uploads Rule with the Secretary of State to render a Solicitor General opinion from the Attorney General office.</li> <li>• HCPF receives the Attorney General opinion, the rule is filed with Secretary of State to be published in the Code of Colorado Regulations.</li> </ul> | <ul style="list-style-type: none"> <li>• Rules are effective 30 days after they are filed.</li> <li>• Submitters have 120 days to comply with the new Rule and DSG once it becomes effective.</li> </ul> |

\*Note: The CO APCD Data Submission Guide is updated through a rule change on an annual basis. Additional rule changes designed to enhance the CO APCD beyond the DSG are typically submitted at the same time as DSG changes.

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